



# ASLEF

75-77 St John Street, London EC1M 4NN  
T: 020 7324 2400 F: 020 7490 8697 E: info@aslef.org.uk

## >>> Application for ASLEF membership

### PART 1 >>> PERSONAL DETAILS

*(please complete all fields)*

TITLE: FIRST NAME: SURNAME:

N. I. NUMBER: DATE OF BIRTH:

HOME ADDRESS:

POSTCODE: TEL. NO:

EMAIL ADDRESS: MOBILE TEL:

WORK ADDRESS:

POST CODE: TEL NO:

EMPLOYER: EMPLOYED AS:

DATE EMPLOYED: LOCATION NO: DEPOT:

By making this application to join ASLEF, if admitted to membership,  
I agree to abide by the Rules of the Society.

SIGNED:

**SALARY SCALE:** *(please indicate which scale applies to you)*

**SCALE 1** (salaries £32,100 and above)

**SCALE 2** (salaries between £26,800 and £32,099)

**SCALE 3** (salaries between £17,100 and £26,799)

**SCALE 4** (salaries less than £17,099)

**ETHNIC ORIGIN:** *(please indicate as we use this information as part of our equal opportunities policy to improve services to all members)*

ASIAN

BLACK AFRICAN

BLACK BRITISH

BLACK CARIBBEAN

INDIAN

BANGLADESHI

BLACK/OTHER

CHINESE

PAKISTANI

WHITE/BRITISH

WHITE/IRISH

WHITE/OTHER

OTHER *(please specify)*

ASLEF's commitment to equal opportunities means it will not admit into membership any member or supporter of a racist or fascist organisation. The union will take disciplinary action under Rule against any member found to be a member of a racist or fascist organisation.

**Note:** Please ensure the completed application form is signed and stamped by the Branch Secretary (Part 3).



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### PART 2 >>> UNION HISTORY

NAME OF UNION	BRANCH	DATE JOINED	DATE LEFT	AMOUNT OF ARREARS <i>(If any)</i>

**NOTE:** The TUC Principles and Procedures provide for dual membership only if two unions have a joint agreement and ASLEF has not entered into such an arrangement with another trade union.

### PART 3 >>> BRANCH SECRETARY

*(Mandatory)*

The following section must be completed by the Branch Secretary and in accordance with the Society's rules, be forwarded to the General Secretary within seven days of the Branch Meeting.

**TO THE GENERAL SECRETARY:**

This application was placed before a meeting of: \_\_\_\_\_ Branch, held on (DATE:) \_\_\_\_ / \_\_\_\_ / \_\_\_\_  
when the majority of members present at the Branch Meeting recommended that the applicant should be  
\*admitted / not admitted *(\*delete as appropriate)*

Applications with recommendations not to admit must be accompanied by a branch letter.

#### ALL SECTIONS OF THIS APPLICATION FORM TO BE SENT TO HEAD OFFICE.

SIGNED (BRANCH SECRETARY): \_\_\_\_\_ DATE: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

BRANCH STAMP:



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## PART 4 >>> INSTRUCTION TO YOUR BANK/BUILDING SOCIETY TO PAY BY DIRECT DEBIT

PLEASE FILL IN THE FORM USING A BALLPOINT PEN AND SEND TO:

**Associated Society of Locomotive Engineers & Firemen**  
75-77 St John Street  
London  
EC1M 4NN



**ORIGINATOR'S ID NUMBER:**

9 7 4 0 7 6

NAME(S) OF ACCOUNT HOLDER(S):

  

REFERENCE No: (National Insurance No)

BANK/BUILDING SOCIETY ACCOUNT NUMBER:

BRANCH SORT CODE:

 -  - 

*(Banks and Building Societies may not accept Direct Debit instructions for some types of accounts)*

### Instruction to your

### Bank or Building Society:

Please pay (ASLEF) Direct Debits from the account detailed in this instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this instruction may remain with (ASLEF) and, if so, details will be passed electronically to my Bank/Building Society.

SIGNATURES:

.....  
.....

DATE: / /

NAME/ADDRESS OF YOUR BANK/BUILDING SOCIETY:

TO THE MANAGER OF

ADDRESS

POSTCODE

  
  
  

*(This Guarantee should be detached and retained by the payer)*

### The Direct Debit Guarantee

- This Guarantee is offered by all banks and building societies that accept instructions to pay Direct Debits.
- If there are any changes to the amount, date or frequency of your Direct Debit ASLEF will notify you 10 working days in advance of your account being debited or as otherwise agreed. If you request ASLEF to collect a payment, confirmation of the amount and date will be given to you at the time of the request.
- If an error is made in the payment of your Direct Debit, by ASLEF or your bank or building society, you are entitled to a full and immediate refund of the amount paid from your bank or building society.
- If you receive a refund you are not entitled to, you must pay it back when ASLEF asks you to.
- You can cancel a Direct Debit at any time by simply contacting your bank or building society. Written confirmation may be required. Please also notify us.





**Please note:**

Please read the notes and **sign below** to say that you accept the contents of this notice and for us to accept you in to membership

**PART 5 >>> Data Protection Notice for new Members**

*(Pursuant to the Data Protection and Telecommunications Legislation)*

The union has statutory obligations to collect and keep data in order to perform the functions of a Trade Union.

The union will use your information together with other information for administration, offering or providing member benefits and services to you and your dependants, and in relation to the Journal, circulars, negotiations, representation, legal services, welfare benefits, financial services, education and training, health and safety issues, elections (statutory and non statutory), ballots for industrial action and other action, goods, products, and/or statistical profiling and sensitive data, including that relating to health, issues, trade union membership and racial origin where we consider appropriate. We will also disclose your information to our service providers and agents for these purposes.

We may share information with organisations and others who are our partners. We or they may contact you by mail, telephone, sms, fax, email, circular, notice board or via the branch structure to let you know about any services or information that we may wish to impart.

You have the right to ask for a copy of your information (for which we may charge a small fee, currently up to £10.00) and to correct any inaccuracies. To make sure we follow your instructions and carry out our functions correctly, or for training of our staff, we may monitor or record communications.

When we give you or others information about another person we confirm that they have appointed us to act for them, by consent by endeavouring to notify them of their rights and our obligations in this regard, where positive consent is not practicable, including in relation to sensitive data and to receive on their behalf any data protection notice.

We may keep you information for a reasonable period to contact you about our services.

This union is part of and affiliated to the TUC

Should you wish your information NOT to be given to other organisations for direct mailing purposes please tick the box

Following admittance the member concerned will be sent a welcome pack which will include the Society's rule book, a membership badge and card.

SIGNED: \_\_\_\_\_ DATE:     /     /

**For Office Use Only** General Secretary comments/instructions

SIGNED: \_\_\_\_\_ DATE:     /     /



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## PART 6 >>> REQUEST TO COMMENCE DEDUCTION OF ASLEF SUBSCRIPTIONS FROM MY PAY

**Associated Society of Locomotive Engineers & Firemen**  
75-77 St John Street  
London  
EC1M 4NN

Telephone: 020 7324 2400 Fax: 020 7490 8697

SURNAME:

FORENAME OR INITIALS:

NATIONAL INSURANCE No:

PAYROLL NUMBER:

EMPLOYER NAME:

**FOUR-WEEKLY SUBSCRIPTION SCALE** *(please clearly indicate which scale applies by ticking the relevant box)*

**Scale 1** £23.20

**Scale 2** £20.40

**Scale 3** £14.20

**Scale 4** £8.88

I authorise you to commence the deduction of ASLEF 4-weekly subscription fees from my pay with immediate effect

SIGNED:

DATE:     /     /

PLEASE DO NOT DETACH, THIS TO BE RETURNED ALONG WITH COMPLETED APPLICATION FORM TO HEAD OFFICE.